

CARLSBERG BREWERY MALAYSIA BERHAD [196901000792 (9210-K)]

ADMINISTRATIVE NOTES ON 52nd ANNUAL GENERAL MEETING (“AGM”)

Date : Thursday, 14 April 2022
Time : 10.00 a.m.
Broadcast Venue : Tricor Business Centre, Gemilang Room, Unit 29-01, Level 29, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia

PRECAUTIONARY MEASURES AGAINST THE CORONAVIRUS DISEASE (“COVID-19”)

In light of the COVID-19 pandemic and having regard to the well-being of our members, the Company will conduct the 52nd AGM on a virtual basis through live streaming and online remote voting via Remote Participation and Voting (“RPV”) facilities which are available on Tricor Investor & Issuing House Services Sdn Bhd’s (“Tricor”) TIIH Online website at <https://tiih.online>.

The venue of the 52nd AGM is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairman of the meeting to be present at the main venue of the meeting. No members/proxy(ies) from the public will be physically present at the Broadcast Venue.

We STRONGLY ENCOURAGE you to attend the 52nd AGM via the RPV facilities. You may also consider appointing the Chairman of the Meeting as your proxy to attend and vote on your behalf at the 52nd AGM.

Due to the constant evolving COVID-19 situation in Malaysia, we may be required to change the arrangements of the 52nd AGM on short notice. Kindly check the Company’s website or announcements for the latest updates on the status of the 52nd AGM.

REMOTE PARTICIPATION AND VOTING

The RPV facilities are available on Tricor’s TIIH Online website at <https://tiih.online>. Members are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely at the 52nd AGM using RPV facilities from Tricor. Kindly refer to Procedures for RPV as set out below for the requirements and procedures.

PROCEDURES TO REMOTE PARTICIPATION AND VOTING VIA RPV FACILITIES

Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 52nd AGM using the RPV facilities:

BEFORE THE 52ND AGM DAY

PROCEDURE		ACTION
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none">Using your computer, access to website at https://tiih.online. Register as a user under “e-Services” and select “Create Account by Individual Holder”. Refer to the tutorial guide posted on the homepage for assistance.

		<ul style="list-style-type: none"> • Registration as a user will be approved within one (1) working day and you will be notified via e-mail. • If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.
(b)	Submit your request to attend the 52 nd AGM remotely	<ul style="list-style-type: none"> • Registration is open from Wednesday, 16 March 2022 until the day of the 52nd AGM on Thursday, 14 April 2022. Member(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the 52nd AGM to ascertain their eligibility to participate in the 52nd AGM using the RPV. • Login with your user ID (i.e. e-mail address) and password and select the corporate event: “(REGISTRATION) CARLSBERG 52nd AGM” • Read and agree to the Terms & Conditions and confirm the Declaration. • Select “Register for Remote Participation and Voting”. • Review your registration and proceed to register. • System will send an e-mail to notify that your registration for remote participation is received and will be verified. • After verification of your registration against the Record of Depositors as at 7 April 2022, the system will send you an e-mail after 12 April 2022 to approve or reject your registration for remote participation. <p><i>(Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV.)</i></p>

ON THE 52ND AGM DAY

PROCEDURE		ACTION
(a)	Login to TIIH Online	<ul style="list-style-type: none"> • Login with your user ID and password for remote participation at the 52nd AGM at any time from 9.00 a.m. i.e. 1 hour before the commencement of meeting at 10.00 a.m. on Thursday, 14 April 2022.
(b)	Participate through live streaming	<ul style="list-style-type: none"> • Select the corporate event: “(LIVE STREAM MEETING) CARLSBERG 52nd AGM” to engage in the proceedings of the 52nd AGM remotely. • If you have any question for the Chairman/Board, you may use the query box to transmit your question. The Chairman/Board will try to respond to questions submitted by remote participants during the 52nd AGM. If

		there is time constraint, the responses will be uploaded onto the Company's website after the meeting.
(c)	Online remote voting	<ul style="list-style-type: none"> • Voting session commences from 10.00 a.m. on Thursday, 14 April 2022 until a time when the Chairman announces the end of the session. • Select the corporate event: "(REMOTE VOTING) CARLSBERG 52nd AGM" or if you are on the live stream meeting page, you can select "GO TO REMOTE VOTING PAGE" button below the Query Box. • Read and agree to the Terms & Conditions and confirm the Declaration. • Select the CDS account that represents your shareholdings. • Indicate your votes for the resolutions that are tabled for voting. • Confirm and submit your votes.
(d)	End of remote participation	<ul style="list-style-type: none"> • Upon the announcement by the Chairman on the conclusion of the 52nd AGM, the Live Streaming will end.

Note to users of the RPV facilities:

- (i) Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- (ii) The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- (iii) In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

ENTITLEMENT TO PARTICIPATE AND APPOINTMENT OF PROXY

Only members whose names appear on the Record of Depositors as at 7 April 2022 shall be eligible to participate at the 52nd AGM or appoint a proxy(ies) and/or the Chairman of the Meeting to attend and vote on his/her behalf. In view that the 52nd AGM will be conducted on a virtual basis, a member can appoint the Chairman of the Meeting as his/her proxy and indicate the voting instruction in the Form of Proxy. A member may appoint not more than two (2) proxies to participate at the AGM.

If you wish to participate in the 52nd AGM yourself, please do not submit any Form of Proxy for the 52ndAGM. You will not be allowed to participate in the 52ndAGM together with a proxy appointed by you. Accordingly, Forms of Proxy and/or documents relating to the appointment of

proxy/corporate representative/attorney for the 52nd AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **Tuesday, 12 April 2022 at 10.00 a.m:**

(i) **In hard copy form:**

In the case of an appointment made in hard copy form, the Form of Proxy must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, its Customer Service Centre, at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur.

(ii) **By electronic form:**

All members can have the option to submit the Form of Proxy electronically via TIIH Online and the steps to submit are summarised below:

STEPS FOR INDIVIDUAL MEMBERS

PROCEDURE		ACTION
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none"> Using your computer, please access the website at https://tiih.online. Register as a user under the “e-Services” by selecting “Create Account by Individual Holder”. Please refer to the tutorial guide posted on the homepage for assistance. If you are already a user with TIIH Online, you are not required to register again.
(b)	Proceed with submission of proxy form	<ul style="list-style-type: none"> After the release of the Notice of Meeting by the Company, login with your username (i.e. email address) and password. Select the corporate event: “CARLSBERG 52nd AGM - SUBMISSION OF PROXY FORM”. Read and agree to the Terms and Conditions and confirm the Declaration. Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf. Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes. Review and confirm your proxy(s) appointment. Print the form of proxy for your record.

STEPS FOR CORPORATION OR INSTITUTIONAL MEMBERS

PROCEDURE		ACTION
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none"> • Access TIIH Online at https://tiih.online • Under e-Services, the authorised or nominated representative of the corporation or institutional member selects “Create Account by Representative of Corporate Holder”. • Complete the registration form and upload the required documents. • Registration will be verified, and you will be notified by email within one (1) to two (2) working days. • Proceed to activate your account with the temporary password given in the email and re-set your own password. <p><i>Note: The representative of a corporation or institutional member must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</i></p>
(b)	Proceed with submission of proxy form	<ul style="list-style-type: none"> • Login to TIIH Online at https://tiih.online • Select the corporate event: “CARLSBERG 52nd AGM - SUBMISSION OF PROXY FORM”. • Read and agree to the Terms and Conditions and confirm the Declaration. • Proceed to download the file format for “Submission of Proxy Form” in accordance with the Guidance Note set therein. • Prepare the file for the appointment of proxies by inserting the required data. • Submit the proxy appointment file. • Login to TIIH Online, select corporate exercise name: “CARLSBERG 52nd AGM - SUBMISSION OF PROXY FORM”. • Proceed to upload the duly completed proxy appointment file. • Select “Submit” to complete your submission. • Print the confirmation report of your submission for your record.

POLL VOTING

The voting at the 52nd AGM will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as Poll Administrator to conduct the poll by way of electronic voting (e-voting).

Members or proxy(ies) or corporate representative(s) or attorney(s) can proceed to vote on the resolutions at any time from 10.00 a.m. on Thursday, 14 April 2022 but before the end of the voting session which will be announced by the Chairman of the meeting. Kindly refer to the above Procedures for RPV for guidance on how to vote remotely from TIIH Online website at <https://tiih.online>.

Upon completion of the voting session for the 52nd AGM, the Scrutineers will verify the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

DOOR GIFT

As a token of appreciation for the members' continued support to the Company, each member or proxy who attends the 52nd AGM via RPV Facilities will be entitled to an e-voucher to purchase our products from the Company's official page on a designated ecommerce platform.

PRE-MEETING SUBMISSION OF QUESTIONS TO THE BOARD OF DIRECTORS

Member(s) or proxy(ies) or corporate representative(s) or attorney(s) may submit questions for the Board in advance of the 52nd AGM via Tricor's TIIH Online website at <https://tiih.online> by selecting "e-Services" to login, pose questions and submit electronically no later than **10.00 a.m. on Tuesday, 12 April 2022**. The Board will endeavour to answer the questions received at the 52nd AGM.

INTEGRATED ANNUAL REPORT

You may request for a printed copy of the Integrated Annual Report at <https://tiih.online> by selecting "Request for Annual Report" under the "Investor Services".

NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the 52nd AGM.

ENQUIRY

If you have any enquiries on the above, please contact the Company's Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. during office hours on Mondays to Fridays from 8.30 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line	:	+603-2783 9299
Fax Number	:	+603-2783 9222
Email	:	is.enquiry@my.tricorglobal.com